

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, April 18, 2016 at 4:00 p.m.**

**Attending:**

**Mayor:** L.V. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D.A. Hillian  
M. Theos  
B. Wells

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative Services/Deputy CAO  
I. Buck, Director of Development Services  
B. Parschauer, Director of Financial Services  
L. Hatch, Director of Engineering Services  
T. Kushner, Director of Public Works Services  
D. Snider, Director of Recreation and Cultural Services  
D. Love, Special Advisor Strategic Initiatives  
C. Perry, Manager of Transportation and Utilities

**1.00 ADOPTION OF MINUTES**

**.01**  
MINUTES

Moved by Wells and seconded by Theos that the April 4, 2016 Regular Council meeting minutes be adopted.  
**Carried**

**Mayor Jangula presented a certificate of appreciation to Karen Whitworth, a 27 year member of the City of Courtenay July 1<sup>st</sup> Committee.**

**3.00 DELEGATIONS**

**1. Jody MacDonald and Harry Panjer, United Way re: Vital Signs Project**

Harry Panjer and Jody MacDonald provided an update regarding the Vital Signs Project.

**2. Fred Bigelow, CEO, C.V. Airport Commission re: update on airport operations**

Fred Bigelow provided an update regarding the Comox Valley Airport Commission governance and operations.

**3. Jessica Sandy, Executive Director, N.I. Students' Union re: Adult Basic Education – Request for Council Resolution**

Jessica Sandy and Alanna Mitchell made a presentation regarding funding for adult basic education, and requested that Council write to the Minister of Education.

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01**  
FOOD TRUCK  
PILOT PROJECT  
3900-20

Moved by Wells and seconded by Frisch that based on the April 16, 2016 staff report “Options for Food Truck Pilot Project in Courtenay”, Council approve Option 1 and the recommended amendments to Business Licence Bylaw No. 2523 allowing food trucks to operate within the City under certain conditions; and

That staff be instructed to prepare amendments to Business Licence Bylaw 2523, 2008 for consideration by Council.

**Carried with Councillor Eriksson and Mayor Jangula opposed**

**.02**  
DVP NO. 1604  
605 CR. ISLE DR.  
3320-20-1604

Moved by Eriksson and seconded by Theos that based on the April 18, 2016 staff report “Development Variance Permit No. 1604 for 605 Crown Isle Drive (Cul-de-sac Length)” Council approves Option 1 to vary Section 23.1 of Subdivision Control Bylaw No. 1401 (1986), to increase the maximum cul-de-sac length from 152.4 metres to 174.5 metres for the proposed development at 605 Crown Isle Drive.

**Carried**

**The meeting recessed at 5:25 p.m. and reconvened at 5:33 p.m.**

**.03**  
2016 -5 YEAR  
FINANCIAL PLAN

Staff made a presentation regarding the proposed 2016 5 year Financial Plan.

Moved by Wells and seconded by Hillian that the proposed 2016 5 year Financial Plan be published on the City’s website for public input.

**Carried**

**Councillor Eriksson left the meeting at 6:55 p.m.**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
LETTER FROM  
L. BURNS

Moved by Frisch and seconded by Wells that the letter dated March 31, 2016 from Lawrence Burns expressing the Heritage Commissions appreciation to Randy Wiwchar and all the volunteers involved with the Centennial Celebrations be received for information.

**Carried**

**The meeting recessed at 7:07 p.m. and reconvened at 7:11 p.m.**

**Councillor Eriksson returned to Council Chambers and took his seat at 7:13 p.m.**

**6.00 INTERNAL REPORTS AND CORRESPONCE FOR INFORMATION**

**.01** Moved by Frisch and seconded by Theos that Staff Memo 5<sup>th</sup>  
5<sup>TH</sup> ST. BRIDGE Street Bridge Annual Cleaning and Maintenance be received for  
CLEANING AND information.  
MAINTENANCE **Carried**  
5400-02-04

**.02** Moved by Frisch and seconded by Wells that Staff Memo Public  
CAPITAL PROJECTS Information Session for 3<sup>rd</sup> Street Renewal and Three Watermain  
Replacement Projects be received for information.  
**Carried**

**8.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Hillian and seconded by Theos that notice is hereby  
IN-CAMERA MTG given that a Special In-Camera meeting closed to the public will be held  
April 18, 2016 at the conclusion of the Regular Council Meeting pursuant  
to the following sub-sections of the *Community Charter*:

- 90 (1)(i) the receipt of advice that is subject to solicitor-client  
privilege, including communications necessary for that purpose.

**Carried**

**12.00 BYLAWS**

**.01** Moved by Wells and seconded by Frisch that “City of Courtenay  
BYLAW NO. 2845 Fees and Charges Amendment Bylaw No. 2845, 2016” pass first, second  
FEES/CHARGES and third reading.  
**Carried**

**.02** Moved by Hillian and seconded by Wells that “Official  
BYLAW NO. 2841 Community Plan Amendment Bylaw No. 2841, 2016” pass third reading.  
OCP AMEND **Carried**

Moved by Hillian and seconded by Wells that “Official  
Community Plan Amendment Bylaw No. 2841, 2016” be finally passed  
and adopted.

**Carried**

**.03** Moved by Hillian and seconded by Wells that “Zoning  
BYLAW NO. 2842 Amendment Bylaw No. 2842, 2016” pass third reading.  
ZONING AMEND **Carried**

Moved by Hillian and seconded by Wells that “Zoning  
Amendment Bylaw No. 2842, 2016” be finally passed and adopted.

**Carried**

**.01**  
BYLAW NO. 2844  
TREE RESERVE

Moved by Hillian and seconded by Wells that “Tree Planting and Replacement Reserve Fund Establishment Bylaw No. 2844, 2016” be finally passed and adopted.  
**Carried**

**13.00 ADJOURNMENT**

**.01**

Moved by Wells and seconded by Hillian that the meeting now adjourn at 7:22 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 2<sup>nd</sup> day of May, 2016**

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**Mayor**